



## Child Care Facility Information

**Name:** Kidworks Preschool, Inc **ID Number:** C08AL0362  
**Address:** 120 SW 130th Way **City:** Newberry **State:** FL  
**Zip Code:** 32669-3262  
**Phone Number:** (352) 331-3833 **Capacity:** 152  
**Owner/Director/Staff Responsible:** Cathy Cramer

## Inspection Information

**Type:** Abbreviated **Date:** 11/15/2016 **Arrival/Departure Time:** 08:05 AM to 09:45 AM  
**Staff Present:** 17 **Children Present:** 86

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

<b>01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.</b>	<b>Not Monitored</b>
<b>02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C.</b>	<b>Compliance</b>
<b>03. Minimum Age Requirements ss. 402.305(2), F.S. &amp;&amp; rule 65C-22.001(3), F.A.C.</b>	<b>Compliance</b>
<b>04. Ratio Sufficient ss. 402.305(4), F.S. &amp;&amp; rule 65C-22.001(4), F.A.C.</b> <u>Compliance Comments</u> Infants: 5 children, 2 teachers One's: 4 children, 2 teachers One's: 9 children, 2 teachers Two's: 5 children, 1 teacher Two's: 5 children, 1 teacher Two's 7 children, 1 teacher Two's: 6 children, 2 teachers Three's 11 children, 1 teacher Three's: 9 children, 1 teacher Three's: 9 children, 1 teacher Four's: 21 children, 2 teachers	<b>Compliance</b>
<b>05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) &amp;&amp; 65C-22.007 (2), F.A.C.</b>	<b>Compliance</b>
<b>06. Driver's License, Physician Certification &amp;&amp; First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C.</b>	<b>Not Applicable</b>
<b>07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. &amp;&amp; rule 65C-22.001(6) F.A.C.</b>	<b>Not Applicable</b>
<b>08. Seat Belts/Child Restraints ss. 402.305(10), F.S. &amp;&amp; rule 65C-22.001(6), F.A.C.</b>	<b>Not Applicable</b>
<b>09. Transportation rule 65C-22.001(6), F.A.C.</b>	<b>Not Applicable</b>



10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C.	Not Monitored
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11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C.	Not Monitored
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12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C.	Not Monitored
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13. Discipline Policy rule 65C-22.001(8), F.A.C.	Not Monitored
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#### PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C.	Compliance
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15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C.	Compliance
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16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C.	Compliance
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17. Lighting rule 65C-22.002(2), F.A.C.	Not Monitored
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18. Temperature and Ventilation rule 65C-22.002(2), F.A.C.	Not Monitored
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19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C.	Compliance
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20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C.	Compliance
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21. Outdoor Play Area rule 65C-22.002(4), F.A.C.	Compliance
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22. Fencing rule 65C-22.002(4), F.A.C.	Not Monitored
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<b>23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C.</b>	<b>Not Monitored</b>
<b>24. Bedding and Linens rule 65C-22.002(10), F.A.C.</b>	<b>Not Monitored</b>
<b>25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C.</b>	<b>Not Monitored</b>
<b>26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C.</b>	<b>Not Monitored</b>
<b>27. Crib Requirements rule 65C-22.002(5), F.A.C.</b>	<b>Compliance</b>
<b>28. Toilets and Sinks rule 65C-22.002(6), F.A.C.</b>	<b>Not Monitored</b>
<b>29. Potty Chairs rule 65C-22.002(6), F.A.C.</b>	<b>Not Monitored</b>
<b>30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C.</b>	<b>Not Monitored</b>
<b>31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C.</b>	<b>Compliance</b>
<b>32. Operable Phone rule 65C-22.002(7), F.A.C.</b>	<b>Compliance</b>
<b>33. Fire Drills &amp; Emergency Preparedness rule 65C-22.002(7) F.A.C.</b>	<b>Not Monitored</b>
<b>34. Food Preparation Area 65C-22.002(8), F.A.C.</b>	<b>Compliance</b>
<b>35. Health and Sanitation rule 65C-22.002(10), F.A.C.</b>	<b>Compliance</b>



36. Drinking Water Available rule 65C-22.002(10), F.A.C.	Not Monitored
37. Sanitary Diapering rule 65C-22.002(10), F.A.C.	Compliance
38. Diaper Disposal rule 65C-22.002(10), F.A.C.	Not Monitored
39. Indoor Equipment rule 65C-22.002(11), F.A.C.	Compliance
40. Outdoor Equipment rule 65C-22.002(11), F.A.C.	Not Monitored

#### TRAINING

41. Training Requirements ss. 402.305(2) - (3), F.S. && rule 65C-22.003(2) – (3), F.A.C.	Compliance
42. 10-Hour In-Service rule 65C-22.003(6), F.A.C.	Not Monitored
43. Credentialed Staff ss.402.305(3), F.S. && rule 65C-22.003(7)-(8), F.A.C.	Not Monitored
<u>Not Monitored Comments</u> Director's credential is valid till 7/10/17. 6 staff members have current staff credentials.	

#### HEALTH REQUIREMENTS

44. Communicable Disease Control rule 65C-22.004(1), F.A.C.	Not Monitored
45. First Aid Requirements rule 65C-22.004(2), F.A.C.	Compliance
46. CPR Requirements rule 65C-22.004(2), F.A.C.	Compliance
47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C.	Not Monitored
48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C.	Compliance



**49. Medication rule 65C-22.004(3), F.A.C.**

**Not Monitored**

### FOOD AND NUTRITION

**50. Meals and Snacks rule 65C-22.005(1), F.A.C.**

**Compliance**

**Compliance Comments**

A food verification inspection was conducted and approved. This program prepares and serves breakfast, lunch, and snack.

**51. Meal and Snack Menus rule 65C-22.005(1), F.A.C.**

**Compliance**

**52. Food Service rule 65C-22.005(3), F.A.C.**

**Compliance**

**53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C.**

**Compliance**

**54. Catered Food and Food Provided by Parents 65C-22.005(1), F.A.C.**

**Compliance**

**55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C.**

**Compliance**

### RECORD KEEPING

**56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C.**

**Not Monitored**

**57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C.**

**Compliance**

**Compliance Comments**

136 children are enrolled at the time of inspection. No children's records were reviewed at the time of inspection. All files will be reviewed at renewal.

**58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. && rule 65C-22.006(3), F.A.C.**

**Compliance**

**Compliance Comments**

136 children are enrolled at the time of inspection. No children's records were reviewed at the time of inspection. All files will be reviewed at renewal.

**59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), && rule 65C-22.006(4) - (5), F.A.C.**

**Compliance**

**Compliance Comments**

Records for 5 staff members were reviewed at the time of inspection.



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<b>60. Background Screening Documents ss. 402.3054, F.S. &amp;&amp; rule 65C-22.006(4), F.A.C.</b>	<b>Compliance</b>
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**Compliance Comments**

Any child care personnel hired on or after July 1st, 2016 is required to have a 5 year employment history check. Employment history checks must include documented attempts to contact each employer where the individual was employed within in the preceding 5 years.

<b>61. Daily Attendance rule 65C-22.001(10) &amp;&amp; rule 65C-22.006(5), F.A.C.</b>	<b>Not Monitored</b>
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<b>62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C.</b>	<b>Compliance</b>
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**ENFORCEMENT**

<b>63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. &amp;&amp; rule 65C-22.001(9),(11), F.A.C.</b>	<b>Not Monitored</b>
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### **Counselor Comments**

#### **Updated Background Screening Process**

Instructions for Child Care Owner/Operator/Employers are outlined below.

More details and links to instructions for each step are available online at [www.myflfamilies.com/backgroundscreening](http://www.myflfamilies.com/backgroundscreening).

1. Complete a search for the individual in the Background Screening Clearinghouse.
  - a. For individuals who are already in the Clearinghouse:
    - i. If the individual's status is "DCF Child Care Eligible" – add individual to roster and proceed to steps 2 - 5.
    - ii. If the Clearinghouse indicates an "Agency Review" is required – select "Initiate Agency Review" (no cost)
    - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 – select "Initiate Resubmission"
  - b. For individuals who are not in the Clearinghouse:
    - i. Select "Initiate Screening."
    - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review at [bgs.outofstate.admin@myflfamilies.com](mailto:bgs.outofstate.admin@myflfamilies.com).
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records – While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCF's Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individual's personnel file for review by the licensing authority.

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**Received by:** Cathy Cramer  
**Date:** 11/15/2016

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**Inspected by:** Jennifer Lisa  
**Date:** 11/15/2016